

ADVICE

Advisory Service

Need help in resolving an issue? Need a sounding board? Contact us to receive up to one hour's worth of advice per annum. + ^

Governance Presentation

Learn about the latest in governance related matters; ensure your board is compliant. Receive up to a one hour-long presentation per annum. + ^

Financial Advice

Need a review of your financial position? Need accounting support? Our financial experts can assist with all your fiscal requirements. Receive up to one hour of advice per annum. + ^

EVENTS

Professional Networking

AES holds up to four events per annum in most capital cities. Meet with your peers & listen to the thought leaders on matters related to your association.

Workshops

Held in most capital cities throughout the year. Learn about various topics including Membership, Strategic Planning & Governance.

Managing Conferences & Events

Take the stress out of organising your next event & let us manage this for you.

GOVERNANCE / STRATEGIC PLANNING

Constitution Review

When was the last time this was reviewed? Is the current version still relevant to your business? We can assist.

Strategic Planning & Development

AES can review your strategic plan & provide recommendations. Don't have a plan? AES can facilitate the development of a strategic plan for your organisation.

INFORMATION

AES Newsletter

Stay up to date with the latest in the world of associations. Members can access current & archived newsletters

	Members - complimentary	Members - discount applies	Non - Members
Advisory Service	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Not available
Governance Presentation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Full fee applies
Financial Advice	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Full fee applies
Professional Networking	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Full fee applies
Workshops	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Full fee applies
Managing Conferences & Events	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Full fee applies
Constitution Review	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Full fee applies
Strategic Planning & Development	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Full fee applies
AES Newsletter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No fee applies

INFORMATION TECHNOLOGY

Association Management Systems

Identify and project manage the implementation of IT systems.



Full fee applies

Specification Documentation for IT systems

Create the blueprint for your website or Association Management System to ensure all important information is captured & implemented.



Full fee applies

MARKETING & MEMBERSHIP DEVELOPMENT

Marketing Collateral

Need a new brochure? Seeking a digital design service? We can help.



Not available

Membership Marketing Plan

What plan do you have in place to grow/engage/retain your membership? We can design a strategy to ensure success.



Full fee applies

Membership Accreditation/Certification Program

We can review and implement your accreditation or certification program for your members.



Full fee applies

RESOURCES

AES Association Executives Tool Kit

The go-to resource book for association leaders; updated annually.



Full fee applies

Benchmarking survey results

Receive a complete report which will assess how your organisation is performing against over 400 other associations Australia wide. We recommend completing the survey annually, to monitor your performance.



Full fee applies

RISK MANAGEMENT

Policies & Procedure Review

Do you have policies in place? Are they current? Ensure you are providing a quality service to your members & clients by having policies & procedures in place.



Full fee applies

Fraud Investigation

Our experts can review your systems to ensure your exposure to fraud is reduced. They can also carry out any investigations that are required.



Full fee applies

SERVICES

Secretariat Services

AES provides an efficient & complete back-office service.



Full fee applies

Member Contact Service

Let AES assist with all aspects of contacting your members & prospects.



Full fee applies

+ The time is non-cumulative

^ Presentation may be in person or via online conferencing

Terms & Conditions: Membership is for organisations, maximum of two representatives to attend member complimentary events. Membership applies to all employed staff, board or council members. Association Executive Services does not provide legal or financial advice but will refer all matters of that nature to our experienced legal and financial partners.